



## REQUEST FOR RECOMMENDATION

### **SECTION 1** – (to be completed by applicant)

Applicant Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Applying to: Volunteer for ZOE International

### **SECTION 2** – (To be completed by recommender)

A letter may be submitted, either in addition to or in place of this form, if desired.

#### **KNOWLEDGE OF THE APPLICANT**

1. Approximately how long have you known the applicant?

\_\_\_\_\_ Years \_\_\_\_\_ Months

2. What is your relationship to the applicant?

Pastor  Employer  Supervisor  Teacher  Other (specify) \_\_\_\_\_

3. How well do you know the applicant?  Casually  Well  Very Well

4. How does the applicant respond to your supervision/management/counsel?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### **APPLICANT'S POTENTIAL AS A VOLUNTEER**

Please check the appropriate boxes below:

	Exceptional	Above Average	Average	Below Average	Poor	No Information
Ability to work with others						
Adaptable to change (flexible)						

Initiative/Motivation (self-starter)						
Spiritual Maturity						
Emotional Maturity						
Ability to Exchange/Share Ideas						
Respectful of Authority						
Work Ethic						
Reliability						
Detailed/Organized						

Please comment on any of the items rated above or any other relevant abilities which you have knowledge of.

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**In summary, I would give the following recommendation:**

- Very strong  
 Strong  
 Average  
 Recommendation w/ Reservation  
 Do Not Recommend

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email